

SUPPORT TO PALAU CONGRESS ANNUAL WORK PLAN 2014
Year: 2014
Project ID: 00074353

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIME				RESPONSIBLE PARTY	PLANNED BUDGET			
		FRAME	Q1	Q2	Q3		Q4	Source	Budget Description	Amount
CPAP Output . 1.1 Improved capacity of national legislatures and government institutions and systems to enable the efficient and effective performance of oversight, accountability, legislative, representative functions and roles including improved capacity for equitable representation and participatory democracy through civic and human rights education Baseline for Activity 1: 1. Limited Library furniture and equipment 2. Incomplete of ICT reforms in the OEK Secretariat 3. Limited capacity building for secretariat and OEK members.	Activity 1 Results: Capacity of the Secretariat to provide services to members improved. 1.1 Renovation of office space, (metal selves, chairs etc) computers and workstations installed. 1.2 E-library training for OEK Members & Staff 1.3 Conduct intranet assessment and implement recommendations to complete intranet set up and utilization.									
			X				Office of the Speaker, Office of the President of the Senate; UNDP	30000	Office Equipment 72200	\$ 12,000
			X				as above	30000	Training 75700	\$ 2,000
		X				as above	30000	Local/Int Consultants 71200/ 71300	\$ 5,109	
								Office Equipment	9,000	

<p>Indicators for Planned activities:</p> <ol style="list-style-type: none"> Library furniture/equipment procured and installed Re-establish intranet and increase usage among OEK members and staff Improved processes and procedures as a result of review. <p>Target Related CP outcome:</p> <p><i>By 2014: Congress e-library completed with equipment procured/installed and intranet.</i></p>					Office of the Speaker; Office of the President of the Senate; UNDP		72200	
<p>Output 4: Project Management Baselines: There is a need to show evidence of results through quantitative and qualitative data.</p> <p>Indicators:</p> <ol style="list-style-type: none"> Quarterly narrative reports/financial advance acquittals submitted in a timely manner. Risks and issues logs are regularly updated Project results are communicated through various media modes. 	<p>Activity 4:</p> <p>4.1 Quarterly Narrative and Financial Reports submitted to Project Board and MCO</p> <p>4.2 Project Board meeting held, work plans reviewed and revised</p> <p>4.3 Establish new baselines</p> <p>4.4 HACT Audit</p> <p>4.5 Communications and Advocacy</p> <p>4.6 Monitoring & Evaluation</p> <p>4.7 Final Project Evaluation</p>	X	X		UNDP		30000	Audit 74100
		X	X		UNDP		30000	Advocacy 74200
		X	X	X	UNDP		30000	Prof Services 74100
		X	X		UNDP		30000	Local/Int Consultants 71200/ 71300
Total								\$ 37,219

Total Resources	
Source of funds	Value (USD \$k)
DGTTF	27,519
Other	9,700
Total	37,219

Signed:  (signed on behalf of Palau Congress)

Rubeba K. Inabo (name and title)

Date: 18/02/2014 (dd/mm/yy)

Signed:  (signed on behalf of Palau Congress)

Lee Oshbed (name and title)

Date: 18/02/2014 (dd/mm/yy)

Signed: _____ (Signed on behalf of United Nations Development Programme)

_____ (name and title)

Date: _____ (dd/mm/yy)